

**ELK GROVE COMMUNITY SERVICES DISTRICT  
MINUTES OF REGULAR BOARD MEETING  
Tuesday, July 02, 2002  
EGCSD Administration Building**

**ATTENDANCE:**

Directors present included Gerald Derr, Doug McElroy, Elliot Mulberg, Pat Perez, and Elaine Wright.

General Manager Rita Velasquez, Fire Chief Mark Meaker, Administrator of Parks & Recreation David Wigginton, and Administrative Services Director Jeff Ramos were also in attendance.

**A. CALL TO ORDER/PLEDGE OF ALLEGIANCE**

1. President Derr called the meeting to order at 6:30 p.m.
2. Chief Meaker led the Pledge of Allegiance.

**B. ANNOUNCEMENTS/PRESENTATIONS**

1. President Derr, along with Chief Meaker and Rita Velasquez acknowledged and thanked the following CSD Fire Department personnel for their coordination and participation at the Fire Department's 2002 Western Festival display and demonstration area:

Incident Commander

Rick Haas – Incident Commander

Operations/Safety Officer/  
Medic Bike Team Coordinator

Captain Kris Hubbard

Demonstration Volunteers

Captain Greg Langer  
Captain John Sinclair  
Engineer Rob Henkens  
Firefighter Julie Rider  
Firefighter Robert Kasparian  
Firefighter Jeff Fox  
Firefighter Greg Allen  
Firefighter Kirk Steele  
Firefighter Troy Bair  
Firefighter Rick Clarke  
Firefighter Sean McCormick  
Firefighter Frank Diaz  
Firefighter Tianna McDonald

Festival Group Supervisors

Engineer Steve Horning  
Firefighter Casey Robinson  
Firefighter Mani Bouslaugh  
Firefighter Scott Zehnder

Set Up and Event Volunteers

Battalion Chief Steve Foster  
Engineer Darren Annear  
Firefighter Shawn Fitzpatrick  
Firefighter Chris McNay  
Firefighter Patrick Lynch  
Firefighter David Beck  
Firefighter Andy Shepherd  
Firefighter Jason Olson  
Firefighter Mathew Connolly  
Dennis Keyes  
Steve Arriola  
Jack Robin

Chief Meaker also took the opportunity to thank R.O.P. Joe Kunz, the Elk Grove Firefighters Ladies Auxiliary, and Jeri Retzlaff of the CSD Parks & Recreation Department.

As an Elk Grove Western Festival Director, Elliot Mulberg wanted staff to know he appreciated all their efforts and thanked the CSD for their continued support of the event.

## **C. GENERAL MANAGER/DEPARTMENT HEAD REPORTS**

1. Administrative Services Department – Rita Velasquez reported staff has met with the School District, the County, and the City Elk Grove on issues relating to park locations, fire station locations, funding of those facilities, and plan check fees. She will be meeting next week with CSDA regarding the legislative process and will provide an update to the CSD Board at their next meeting. In between meetings, Rita attended numerous events including the Strauss Festival fundraiser, the City's flapjack breakfast, and Comedy under the Stars. Upcoming events included the Red, White and Blue Celebration, Thursday at Elk Grove Park.

Jeff Ramos indicated a meeting is scheduled next week with the City to discuss the implementation of the Park Plan Check Fee ordinance. A database is being compiled of all builders, developers, civil engineers, and other agencies that would potentially be turning in plans to the District. Upon completion, staff will be sending out an informational letter to the names in the database regarding the implementation of the ordinance.

Staff has also been busy compiling the final budget for next fiscal year for both the EGCSO and the District Wide Landscape and Lighting Assessment District, as well as closing out the general ledger for this past fiscal year.

2. Parks & Recreation Department – Before giving a report on his Department, David Wigginton took the opportunity to recognize and complement his staff for the great job that they did at the Laguna Community Park dedication.

As for Planning and Design division, David reported staff has received 16 project sets of plans for review this past month, with 12 sets reviewed and returned to developers; and that bids will be received for the David Simpson Park on July 9.

In the Park's Operation/Maintenance division, staff has renovated landscape areas at Power Inn Road and Laguna Town Hall; completed weed abatement on CSD properties; resealed the Miwok playground; and completed the Laguna Town Hall acoustics improvements.

By means of the Recreation Division, 225 swim passes have been sold this year versus the 120 sold last year; the second session of swim lessons are almost full; ten junior guards and eight counselors have completed their first phase of training; 64 adult softball teams are playing in leagues this year; the teen summer camp program has experienced a 90% increase over last year; and 226 four-year olds have graduated from the pre-school program.

Finally, David reported June volunteer hours totaled 1,362; there were 5,352 guests at the Laguna Town Hall; and this year's Giant Pumpkin and Harvest Festival will be expanded to a two-day event.

3. Fire Department – Chief Grueneberg indicated although crews answered between 20 to 25 calls a day, there were only two significant events to report since staff's last report to the Board on June 18 – one of which included an unsuccessful attempt to revive a 15-year old drowning victim in the creek at Rancho Drive and Laguna Creek Drive and the other was a multiple-alarm fire on June 29 on Florin Road just west of Bradshaw.

For the July 4th holiday, Keith reported the Department plans on operating an additional structure engine and two additional wild land units; the Medic Bike team will be deployed at Elk Grove Park at the Red, White & Blue celebration, with Chiefs Meaker and Grueneberg on-call; the Fire Marshal will be on duty, as well as the Fireworks Task Force.

#### **D. COMMUNICATIONS FROM THE PUBLIC**

1. NONE

#### **E. CONSENT CALENDAR**

1. The Board approved the June 18, 2002 regular Board meeting minutes, as submitted. Perez-Mulberg, unanimous.
2. The Board adopted Resolution No. 2002-43, in support of National Aquatic Week from July 14-20, 2002. Perez-Mulberg, unanimous.
3. The Board adopted the updated EGCSD Procurement, Fixed Assets, and Allowable Expenses for Travel on District Business Policies, as recommended by staff and the Policies & Procedures Committee. Perez-Mulberg, unanimous.
4. The Board approved Resolution No. 2002-40, reappropriating \$2,810 within the Parks Department budget, Index 9340, from Account No. 2852 (Recreational Supplies), to Account No. 4302 (Other Equipment). Perez-Mulberg, unanimous.
5. The Board authorized the General Manager to execute the Agreement with Emily O'Hair for Volunteer Program services for Fiscal Year 2002-03, per the approved Preliminary CSD budget. Perez-Mulberg, unanimous.
6. The Board approved Resolution No. 2002-41, reappropriating \$600 within the East Elk Grove Benefit Zone budget, Index 9371, from Account No. 2198 (Water), to Account No. 1110 (Salaries). Perez-Mulberg, unanimous.

#### **F. ADVERTISED PUBLIC HEARINGS**

1. President Derr opened the public hearing at 7:18 p.m. to hear and consider objections or protest, if any, to the proposed weed abatement of properties. There being none, the public hearing was closed at 7:19 p.m. The Board proceeded to approve Resolution No. 2002-42, Option A – ordering the Fire Chief to cause the nuisances listed in Attachment "A" to be abated through weed removal. Wright-Perez, unanimous.

Staff will include in the "Order to Abate," to be mailed to the property owners that did not comply to the first notice, an advisement that abatement should be done in the morning when humidity is low, along with the suggestion that a fire extinguisher be close by when abatement occurs. Staff will also keep an official log of when those orders were sent out.

**G. PUBLIC HEARINGS**

1. NONE

**H. STAFF REPORTS**

1. After a presentation by Chief Meaker, the Board approved the action to rescind their direction to staff dated January 28, 1997 to preliminarily option one of two sites within the East Franklin Specific Plan area for the relocation of Station 72 (previously known as “Franklin-22” and “Bilby-26”).

The Board then authorized staff to enter into a new optional land purchase agreement and, conditional upon successfully obtaining a Use Permit, purchase approximately two acres of land for the relocation of Fire Station 72 within the East Franklin Specific Plan in the general area on the south side of Poppy Ridge, between Bruceville Road and Franklin Boulevard as identified by staff for an amount not to exceed fair market value as established by an appraisal acceptable to both the District and the seller. If this site is not available, staff will look at an alternate site west of the original site *as recommended by Director McElroy*.

Finally, the Board authorized staff to enter into negotiations and if necessary, enter into an optional land purchase agreement, to locate two additional 2±-acre fire station sites within the Laguna South Public Facilities Finance Plan. Perez-Wright, unanimous.

2. The Board adopted the new District policy regarding Board Member E-mail Protocol, with a modification to delete the section regarding “Forwarding E-Mail” McElroy-Wright, unanimous.

**I. BOARD OF DIRECTORS BUSINESS**

1. NONE

**J. COMMUNICATIONS FROM THE PUBLIC**

1. NONE

**K. IDENTIFICATION OF ITEMS FOR FUTURE MEETING**

1. NONE

**L. ADJOURNMENT TO EXECUTIVE SESSION**

1. The Board adjourned to an Executive Session at 8:38 p.m.

**M. EXECUTIVE SESSION**

An Executive Session was opened at 8:45 p.m. regarding the following item:

1. Public Employee – Performance Evaluation – Title: General Manager  
(Government Code Section 54957 – Personnel Matters)

**N. REOPEN REGULAR MEETING**

President Derr reopened the regular meeting at 9:28 p.m.

**O. ADJOURNMENT**

With no further business, the regular Board meeting was adjourned at 9:29 p.m.

Respectfully submitted,

Rita K. Velasquez  
Secretary of the Board